



**North Carolina Department of Health and Human Services  
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Mark Benton, Director


June 13, 2007

**MEMORANDUM**

TO: Legislative Oversight Committee  
Local CFAC Chairs  
NC Council of Community Programs  
County Managers  
State Facility Directors  
LME Board Chairs  
Advocacy Organizations  
MH/DD/SAS Professional and Stakeholders Organizations  
NC Association of County DSS Directors

Commission for MH/DD/SAS  
State CFAC  
NC Assoc. of County Commissioners  
County Board Chairs  
LME Directors  
DHHS Division Directors  
Provider Organizations

FROM: Mark Benton 

Mike Moseley 

SUBJECT: Implementation Update #30: Full Endorsement of Providers of Community  
Intervention Services

In a previous **Implementation Update #26**, DHHS announced the end of the eighteen month transition period for providers of Community Intervention Services (CIS). This eighteen month period, which began in March of 2006, will end on September 20, 2007 for services in Phase I or II, and November 30, 2007 for Phase III. To date, DMA has received very few full endorsements from providers. At this time, approximately 3,000 site/service endorsements are scheduled to have their Medicaid enrollment terminated as of either September 20, 2007 or November 30, 2007.

During the next three months, LMEs must continue to conduct reviews for conditionally endorsed providers of Community Intervention Services for compliance with Full Endorsement criteria. The Full Endorsement reviews will be conducted utilizing the revised Community Intervention check sheets and instructions supplied in **Implementation Update #26**. It is important to note that the documents submitted by the provider as evidence for adherence with the core rules should be reviewed by the LME to ensure full compliance with the core rules. Further instructions and the corresponding check sheets will be issued regarding the other services impacted by this timeline.



When a provider receives full endorsement, they must submit to DMA's Provider Enrollment Section: The NEA letter – remember one NEA letter must be submitted per Medicaid provider number

- A completed Re-enrollment Addendum; and
- A copy of licensure (if applicable)

On an annual basis thereafter, CIS providers are required to submit:

- A completed Re-enrollment addendum; and
- A current DFS license (if applicable)

Every three years CIS providers will be required to submit a new application for enrollment along with applicable attachments, instead of the Re-enrollment Addendum. Please visit our website for the most current Re-enrollment Addendum at [www.dhhs.state.nc.us/dma](http://www.dhhs.state.nc.us/dma). **Our normal processing time of 6 to 8 weeks applies to re-enrollments as well as new applications.**

Below is a list of CIS providers and their end date schedule:

CIS Medicaid Provider End Date Schedule

<b><u>Phase I: September 1, 2005-November 30, 2005</u></b>	<b><u>End Date</u></b>
Community Support Services	9/20/07
Mobile Crisis Management	9/20/07
Diagnostic Assessment	9/20/07
Intensive In Home	9/20/07
Multisystemic Therapy	9/20/07
<b><u>Phase II: December 1, 2005-February 28, 2006</u></b>	<b><u>End Date</u></b>
Assertive Community Treatment Team	9/20/07
Partial Hospital	9/20/07
Substance Abuse Comprehensive Outpatient Treatment Program	9/20/07
Psychosocial Rehabilitation	9/20/07
<b><u>Phase III: March 1, 2006-May 31, 2006</u></b>	<b><u>End Date</u></b>
Professional Treatment Services in Facility Based Crisis Programs	11/30/07
Substance Abuse Non Medical Community Residential Treatment	11/30/07
Substance Abuse Medically Monitored Community Residential Treatment	11/30/07
Substance Abuse Intensive Outpatient Program	11/30/07
Child and Adolescent Day Treatment	11/30/07
Opioid Treatment	11/30/07

As noted previously, providers must complete the re-enrollment Addendum and return it with their current full endorsement letter and license (if applicable), to DMA before the end date (most providers are end dating **September 20, 2007**). Providers that submit their corrected and complete addendum with all attachments so that DMA receives by their end date (September 20, 2007 or November 30, 2007), should not experience any interruption in Medicaid enrollment. Providers that submit their re-enrollment Addendum and all applicable attachments after their end date, September 20, 2007 or November 30, 2007, will experience an interruption in enrollment and payment equivalent to the days your application exceeds the termination date. For example, if DMA receives your application on September 30, 2007 and your termination date is September 20, 2007, you will receive an effective date of September 30, 2007. Medicaid claims will not be paid between September 20 and September 30, 2007.

In an effort to monitor our progress toward completing these Full Endorsement reviews, the LME(s) are requested to submit information regarding the number of provider endorsements completed and number remaining on the last working day of the each of the next three months to **Dick.Oliver@ncmail.net**.



If you have questions regarding endorsement, please contact Dick Oliver at [Dick.Oliver@ncmail.net](mailto:Dick.Oliver@ncmail.net) or 919-715-1294. Questions related to Medicaid provider enrollment can be submitted to Tonya Trotter at [Tonya.Trotter@ncmail.net](mailto:Tonya.Trotter@ncmail.net) or 919-855-4060.

We are optimistic that coordination of these timelines and timely submission of documents will result in a smooth transition from conditional to full endorsement for the CIS providers.

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